

FULL SCALE CALIBRATION AND ZERO ERROR RECORD
(Analytical and Precision Weighing Balance)

Unit : X
Department : QC
Balance Code No. : BAL-001
Make : METTLER TOLEDO
Std. Weight Box ID. : WBI,WB16072025

Month and year : September 2025
Capacity (a) (g) : 300.000
Model : ML203
Least Count (e) (g) 0.001

Tolerance: +/- Least count of the balance OR +/- 0.1 % of Standard weight whichever is higher.

Standard weights for calibration (g)		Tolerance (g)	Accuracy Limits(Std wt +/- Tolerance) (g)
Lower(20.e)/(5% of a)/Minimum capacity of the checkweigher / weighing balance	10.000	± 2.000	8.000 - 12.000
Middle-I(20% of a)	20.000	- 3.000 + 2.000	17.000 - 22.000
Middle-II(50% of a)	30.000	- 2.000 + 3.000	28.000 - 33.000
Upper(80% of a)	40.000	- 2.000 + 4.000	38.000 - 44.000

- Note:**
1. Adjust zero error before starting the weighing operation.
 2. Check against standard weights daily before starting the activity.
 3. If more than one standard weight is used for verification then record the standard weight / identification No. of all individual weights used for verification. (E.g. For verification of 200g, if three weights viz. 50g, 50g & 100g is used then record standard weight/identification No. of all the three weights)

Date	Time	Spirit Level (Ok/ Not Ok)	Zero Error	Standard weights kept on the balance (g)		Readings shown (g)	Remark
23.09.2025	09:53	OK	Nil	Lower(20.e)/(5% of a)/Minimum capacity of the checkweigher / weighing balance	10.000	10.230	Ok
				Middle-I(20% of a)	20.000	20.236	Ok
				Middle-II(50% of a)	30.000	30.261	Ok
				Upper(80% of a)	40.000	40.125	Ok

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2. Uncertainty test:

Sr. No.	Standard Weight (g)	Reading displayed on the balance (g)	Remarks
1	10.000	10.234	Ok
2	10.000	10.234	Ok
3	10.000	10.234	Ok
4	10.000	10.234	Ok
5	10.000	10.234	Ok
6	10.000	10.234	Ok
7	10.000	10.234	Ok
8	10.000	10.234	Ok
9	10.000	10.234	Ok
10	10.000	10.234	Ok
Mean		10.234	-
Standard Deviation (S.D.)		0.0000	-

Uncertainty = $\frac{3 \times \text{S.D.}}{\text{Standard Weight (g)}}$ = 0.000

Acceptance criteria : Value of uncertainty should be NMT 0.001 g.

Remark : Complies

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3. Repeatability test:

Sr. No.	Standard Weight (g)	Reading displayed on the balance (g)	Remarks
1	10.000	10.254	Ok
2	10.000	10.254	Ok
3	10.000	10.254	Ok
4	10.000	10.254	Ok
5	10.000	10.254	Ok
6	10.000	10.254	Ok
7	10.000	10.254	Ok
8	10.000	10.254	Ok
9	10.000	10.254	Ok
10	10.000	10.254	Ok
Mean		10.254	-
Standard Deviation (S.D.)		0.0000	-

Repeatability (%) = $\frac{2 \times (0.41 \times d)}{\text{Standard weight (g)}} \times 100 = 0.01$

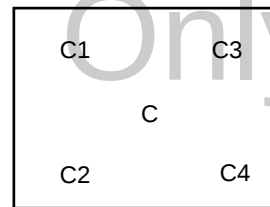
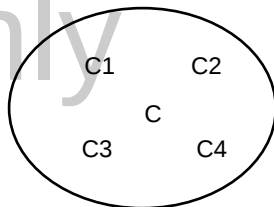
Acceptance criteria : Repeatability is NMT 0.10 %

Remark : Complies

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4. Eccentricity test :

Note: Adjust zero error before commencing the weighing operation .



Sr No.	Standard Weight (g)	Position	Reading displayed by the balance (g)	Deviation from center =X-C	Remark
1	10.000	C	10.254	-----	Ok
2	10.000	C1	10.254	0.000	Ok
3	10.000	C2	10.254	0.000	Ok
4	10.000	C3	10.254	0.000	Ok
5	10.000	C4	10.254	0.000	Ok

Where, X=C1, C2, C3, C4 i.e. different corners of the balance.

Acceptance criteria : Deviation is not more than 0.05%.

Remark: Complies

Comment: _____

	Signature	Date & Time
Performed By	kuldeep (Z)	23.09.2025 & 09:53:17
Checked By	yogita (123)	23.09.2025 & 09:58:21
Checked By (Quality Assurance)		