

Balance Verification Record (Daily/Monthly)

Month / Year			Jul - 26	ID no. and Date of validity of standard weights / Weight Box		Location / Room no.	Halol	Platform : Circular/Square/Rectangular									
Balance No.			SS-057	ID No.: H SW-07 Validity: 03/09/2026	ID No. NA: Validity: NA	Acceptance Criteria Range	Minimum weight 0.0100	Maximum Weight 209.000	20% of balance capacity weight 44.0000	40% of balance capacity weight 88.0000	60% of balance capacity weight 132.0000	80% of balance capacity weight 176.0000					
Capacity			0.0001 to 220.0000 gm														
Operating Range			0.0100 to 209.0000 gm	ID No.: NA Validity: NA	ID No.: NA Validity: NA	From	0.0099	206.9100	43.5600	87.1200	130.6800	174.2400					
Least Count			0.0001														
Date of validity of Balance calibration			01/07/2027					To	0.0101	211.0900	44.4400	88.8800	133.3200	177.1600			
Date/Time	Cleaning Status	Spirit level Status	Zero Display	Actual Weight (mg/g/kg)						Weight (20% of balance capacity or nearest value)	Weight (40% of balance capacity or nearest value)	Weight (60% of balance capacity or nearest value)	Weight (80% of balance capacity or nearest value)	Verification status (Within Limit/Out Of Limit)	Done by	Checked by	Remarks
	OK / Not OK			Min					Max								
				1	2	3	4	Centre									
1/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1
2/7/2026 11:46	Ok	Ok	0	0.0100	0.0099	0.0101	0.0100	0.0101	209.0000	44.0000	88.0000	132.0000	176.0000	Within Limit	4005	4005	-
3/7/2026 11:45	Ok	Ok	0	0.0100	0.0099	0.0101	0.0100	0.0100	209.0000	NA	NA	NA	NA	Within Limit	4001	4005	-
4/7/2026 12:41	Ok	Ok	0	0.0100	0.0099	0.0101	0.0100	0.0100	206.9100	NA	NA	NA	NA	Within Limit	4005	4005	-
5/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1
6/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1
7/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
8/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
9/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity

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	OK / Not OK			Min					Max								
				1	2	3	4	Centre									
10/7/2026 15:23	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	NA	NA	NA	NA	Within Limit	4001	4005	-
11/7/2026 10:37	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	NA	NA	NA	NA	Within Limit	4001	4005	-
12/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
13/7/2026 11:22	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	NA	NA	NA	NA	Within Limit	4001	4005	-
13/7/2026 14:44	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	NA	NA	NA	NA	Within Limit	4001	4005	-
14/7/2026 09:54	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	NA	NA	NA	NA	Within Limit	4001	4005	-
14/7/2026 14:13	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	NA	NA	NA	NA	Within Limit	4001	4005	-
15/7/2026 10:17	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	NA	NA	NA	NA	Within Limit	4005	4005	-
16/7/2026 10:51	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	NA	NA	NA	NA	Within Limit	4001	4005	-
17/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
18/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
19/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
20/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
21/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
22/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity

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	OK / Not OK			Min					Max								
				1	2	3	4	Centre									
23/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
24/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
25/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
26/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
27/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
28/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
29/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
30/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
31/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity

Note:

1. *Verification with 20%, 40%, 60% & 80% weight of balance capacity shall be performed on monthly basis (Preferably 1st day of month).
2. If the performance check results are not complies, raise the breakdown memo as per SOP no. ENG-040 and put "UNDERMAINTENANCE" label on the balance.
3. Place minimum weight of operating range, on the Centre and four corners of platform in case of balance having rectangular / square platform.
4. Place minimum weight of entire operating range, in centre of the platform in case of balance having circular platform.