

Balance Verification Record (Daily/Monthly)

Month / Year			Jul - 26	ID no. and Date of validity of standard weights / Weight Box		Location / Room no.	Halol	Platform : Circular/Square/Rectangular									
Balance No.			SS-057	ID No.: S W-07 Validity: 03/09/2026	ID No. NA: Validity: NA	Acceptance Criteria Range	Minimum weight 0.0100	Maximum Weight 209.0000		20% of balance capacity weight 44.0000		40% of balance capacity weight 88.0000		60% of balance capacity weight 132.0000		80% of balance capacity weight 176.0000	
Capacity			0.0001 to 220.0000 g														
Operating Range			0.0100 to 209.0000 g	ID No.: NA Validity: NA	ID No.: NA Validity: NA	From	0.0099	206.9100		43.5600		87.1200		130.6800		174.2400	
Least Count			0.0001														
Date of validity of Balance calibration			27/07/27				To	0.0101	211.0900		44.4400		88.8800		133.3200		177.7600
Date/Time	Cleaning Status	Spirit level Status	Zero Display	Actual Weight (mg/g/kg)						Weight (20% of balance capacity or nearest value)	Weight (40% of balance capacity or nearest value)	Weight (60% of balance capacity or nearest value)	Weight (80% of balance capacity or nearest value)	Verification status (Complies/ Not Complies)	Done by	Checked by	Remarks
	OK / Not OK			Min				Max									
				1	2	3	4		Centre								
1/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
2/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
3/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
4/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
5/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
6/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
7/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
8/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
9/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity

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	OK / Not OK			Min					Max								
				1	2	3	4	Centre									
10/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
11/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
12/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
13/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
14/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
15/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
16/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
17/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
18/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
19/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
20/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
21/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
22/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
23/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
24/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity

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	OK / Not OK			Min					Max								
				1	2	3	4	Centre									
25/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
26/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity
27/7/2026 16:58	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	44.0000	88.0000	132.0000	176.0000	Complies	4005	4005	-
28/7/2026 11:23	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	NA	NA	NA	NA	Complies	4001	4005	-
29/7/2026 09:32	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	NA	NA	NA	NA	Complies	4001	4005	-
29/7/2026 15:42	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	NA	NA	NA	NA	Complies	4001	4005	-
30/7/2026 09:56	Ok	Ok	0	0.0100	0.0100	0.0100	0.0100	0.0100	209.0000	NA	NA	NA	NA	Complies	4001	4005	-
31/7/2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No Activity

Note:

- *Verification with 20%, 40%, 60% & 80% weight of balance capacity shall be performed on monthly basis (Preferably 1st day of month).
- If the performance check results are not complies, raise the breakdown memo as per SOP no. ENG-040 and put "UNDERMAINTENANCE" label on the balance.
- Place minimum weight of operating range, on the Centre and four corners of platform in case of balance having rectangular / square platform.
- Place minimum weight of entire operating range, in centre of the platform in case of balance having circular platform.